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OHC-0776
By 5 or 29

5 August 1960

TO ALL OXCART SUPPLIERS:

The following procedure is to be followed in obtaining GFP and GFAE (excluding Burbank).

- a. A list of required items shall be furnished to the Contracting Officer with a copy to the Depot.
- b. After Headquarters coordination, the Depot will be advised if the list has been approved.
- c. The Depot will furnish available items and will be responsible for follow-up.
- d. The Contractor will be advised by the Depot whether the items can be furnished or not with a copy thereof to the Contracting Officer.
- d. If the items are not available within the supply system the Contractor will be authorized by the Contracting Officer to purchase the items under its contract if approval has not already been given.

Should assistance be required for expediting delivery of items ordered by the Contractor from Subcontractor, the following procedures should be followed:

- a. DO ratings should be issued on all orders requiring them.
- b. If the DO rating is not sufficient to meet the required schedule the Contractor may prepare a DD Form 138, Request for Priority and Assistance.

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- c. The Contracting Officer upon receipt of this document will forward the DD 138 to a special contact in DOD who will take action through the Military Department and/or the Department of Commerce.

CONCURRENCE:

Chief, Material Br

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